

**APPLICATION FOR VARIANCE OR APPEAL
TO BOARD OF ZONING APPEALS**

Name of Applicant _____

Mailing Address _____

Location if different from Mailing Address _____

Telephone _____

Name of Owner _____

The undersigned requests (check either 1 or 2, but not both):

_____ 1. Review of alleged erroneous decision of Code Enforcement Officer or Planning Board in regard to application for a permit, denied on _____, 20_____. It is the applicant's contention that the following error was made in the determination Of The Code Enforcement Officer or Planning Board:

Date _____

_____ Appellant

_____ 2. A Variance

a. Nature of Variance: Describe generally the nature of the variance:

In addition, a sketch plan of the property must accompany this application showing dimensions and shape of the lot, the size and locations of existing buildings, the location and dimensions of proposed buildings or alterations, and any natural or topographic peculiarities, right of ways, or easements of the lot in question.

b. Justification of Variance: In order for a variance to be granted, the applicant must demonstrate to the Board of Appeals that the following items are true:
(Please attach these comments on a separate sheet)

1. That the land in question cannot yield a reasonable return unless a variance is granted;
2. That the need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood;
3. That the granting of a variance will not alter the essential character of the locality;
4. That the hardship is not the result of action taken by the applicant or a prior owner.

I certify that the information contained in this application and its supplements is true and correct.

Date _____
Applicant Signature _____

(For official use only – maintain as a permanent record)

Date received _____ Fee Paid _____

Date of Public Hearing _____ Date of notice in newspaper _____

Mailed certified mail notices to property owners within 250 feet of the property for which the appeal is taken to notify them of Public Hearing. Attach proof of mailing.

Decision of Board of Appeals: Approved _____ Denied _____

If application denied, reason for denial _____

If approved, the following conditions and safeguards were prescribed:

The strict application of the terms of the Ordinance would result in undue hardships to the applicant or would not be in the best interest of the community.

The hardship is not the result of action taken by the applicant or a prior owner since the effective date of the Ordinance

The proposed use would meet the provisions of Section _____ of the Ordinance

Other _____

Signed by members of Board of Appeals _____
